

suncoastanimalleague.org  
dogtoberfest.info  
muttmarch.info



1030 Pennsylvania Ave.  
Palm Harbor, FL 34683  
Office: 727-786-1330  
Fax: 727-786-1377

**14<sup>th</sup> Annual Mutt Madness**  
**Saturday March 14, 2020 11:30am – 4:00pm**  
Dunedin Highlander Park: 1920 Pinehurst Road, Dunedin Florida 34698  
www.MuttMadness.info  
**PLEASE NOTE: Registration Deadline is Saturday, February 29<sup>th</sup>**

**SNACK VENDOR AGREEMENT – PART I**  
**GENERAL INFORMATION (please print)**

Each 10 X 10 snack vendor space is \$85    # of 10 X 10 Spaces:     Total: \$

Business Name: \_\_\_\_\_

How did you first hear about this event? \_\_\_\_\_

Contact Name & Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

How Many Ft. Long is your Trailer/Van/Rig/Etc. \_\_\_\_\_

Snack/Food Sale (please note – vendors **CANNOT sell popcorn, water, soda, iced tea, or alcohol**):  
\_\_\_\_\_

Do you need power (additional \$30 with limited booth spaces available)? No  Yes  If yes...

From the **City of Dunedin**: List the number of items and types of items you will have which require power (crock pots, power strips, etc.) *If the city electrician does not have this information in advance, we cannot promise power to your items.*

Specific items needing power: \_\_\_\_\_

Copy of current food vendor insurance coverage must be attached. Insurance coverage required - **\$1,000,000 general liability**. As Additionally Insured: Suncoast Animal League and Pinellas County BOCC.

Name of Insurance Company: \_\_\_\_\_

Insurance Policy No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name/Party Insured: \_\_\_\_\_



## SNACK VENDOR AGREEMENT: PART II EVENT INFORMATION, RULES AND REGULATIONS

**PLEASE NOTE: We recommend you make a copy of this page for your own records**

### **PARKING VENDOR VEHICLES:**

1. Per the City of Dunedin and the Dunedin Art Center, vendors **CANNOT park on any paved parking lots surrounding the park**. There is an area in the parking field which is designated for vendors. If we discover a vendor has parked in a paved lot, you will not be asked to return to future events.
2. Per the Pinellas County Sheriff's Department, vendors **CANNOT park on the grass area between booths and Michigan Blvd.** If your vehicle is left unattended, the Sherriff's Department **WILL TOW YOUR VEHICLE.**
3. With your vendor space, you will receive **1 free parking pass for the General Admission lot (located off Michigan Blvd. and Ed Eckert Dr. Additional parking is \$5 per vehicle.** If you have employees or volunteers joining you, please notify them in advance so they are prepared to carpool with you or to pay \$5 per vehicle.
4. Handicapped parking is available in the community center (off Pinehurst Rd.).

### **SET UP:**

1. Your exhibit space can be set up on the day of the event from 8am – 11am. Absolutely **NO VEHICLES allowed on grounds after 10:30am.**
2. You **may** not be able to unload near your space depending on the location; **please be prepared to transport your things some distance to your space.**
3. Set up should be completed no later than 30 minutes prior to opening. Bring your own assistants; **Suncoast volunteers will not be available to assist with set up.**

### **ELECTRICITY:**

1. Electrical spaces are limited and not guaranteed. Exhibitors must supply their own electrical cords. 100ft cords may be needed. A power strip and duct tape may also be helpful.

The signed vendor agrees to indemnify and hold harmless Suncoast Animal League this and all locations, managements, owners, operators, sponsors, employees, volunteers and all associated with this event; others who occupy any position from any claims, injuries, damages, loss of actions caused or suffered by the participants arising out of the activity or participation of the vendors connected with this event.

Vendor also agrees to save and hold harmless all mentioned aforehand from any and all damages of, or loss to personal property inclusive of all rental areas for display and effects of the vendors stored or used during this event. These signatures release sponsors, et al, from any and all financial liability or obligation while participating in this event.

Vendor also agrees to follow above criteria for display, location and rules set forth by management, either verbally or in writing inclusive of the Event Information, Rules and Regulations. Failure to do so, vendor will be required to evict premise with no refund. This wavier also releases to Suncoast Animal League and legal sponsors associated with this event, the use of photos to be had with no monetary distribution or compensation to the signed applicant or others; which will be used strictly for future press or advertising purposes.

**Vendor has read above "EVENT INFORMATION, RULES AND REGULATIONS" and agrees to comply.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

**See power restrictions on Page 1. Power strips will be decided on an individual basis.**

2. No plugging into outlets that are not part of the event or have not been authorized for your personal use.

### **DO'S:**

1. You are required to handle your own clean up. A clean up fee of **\$30** will be charged if area requires clean up by Suncoast Animal League afterwards.
2. Each participant is responsible for collecting and submitting sales tax to the Florida Department of Revenue.
3. All dogs brought by rescue groups must be **spayed/ neutered**. No dogs left unattended.
4. Exhibitor booths must be set up for the **entire event time**. Displays must be manned at all times during event hours.

### **DON'TS:**

1. Vendors **cannot sell food, water, soda, iced tea, or alcoholic beverages of any kind.**
2. No loud generators.
3. **DO NOT** tear down your booth area prior to the event ending.

### **MISCELLANEOUS:**

1. No refunds due to weather or acts of nature. No refunds for participant's cancellation.
2. All spaces are 10x10. Each exhibitor is responsible for their own tent, table(s), chairs, etc.
3. Event hours are subject to change, pre-registered participants will be notified.
4. Non-Profit organizations must present their 501c3 proof of status letter from the IRS with registration
5. Spaces are limited and will be accepted on a first-come/first-serve basis. Assignments are at the discretion of the Event Committee and can be denied at any time, for any reason.



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## SNACK VENDOR AGREEMENT: PART III FINAL REGISTRATION STEPS

### SUBMITTING SNACK VENDOR AGREEMENT & PAYMENT:

Snack Vendor Agreement and payment must be presented together at the same time, via mail or in person. **PLEASE DO NOT SEND REGISTRATION AND PAYMENT SEPARATELY.**

1. **Mail:** 1030 Pennsylvania Ave. Palm Harbor, FL 34683 **ATTN: VENDORS**
2. **In Person:** Wed.-Fri.: 11am-4pm, Sat.: 11am-5pm (CLOSED SUN-TUES)
5. **Credit Card:** We accept VISA and Master Card at our shelter during regular business hours

### MISCELLANEOUS:

1. **Each 10 X 10 snack vendor space is \$85**
2. The Snack Vendor Agreement and payments must be received by **February 29<sup>th</sup>**
3. Please DO NOT mail cash when making a payment
4. Registration will not be complete until we have your Snack Vendor Agreement and payment has been made

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*Thank you for being a part of this event and we hope you have a **VERY SUCCESSFUL** day with us! Please let us know if you have any questions or concerns, or if there is something we can possibly assist you with.*

*Questions? Email: [Vendors@SuncoastAnimalLeague.org](mailto:Vendors@SuncoastAnimalLeague.org)*